

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

20<sup>th</sup> November 2024

**A MEETING of the TOWN COUNCIL will be held in the Mayor's Parlour at 7.30 pm  
on TUESDAY 26<sup>th</sup> NOVEMBER 2024**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. To receive and approve the minutes of the a) 29<sup>th</sup> October 2024 Special Council meeting and b) 29<sup>th</sup> October 2024 Council meeting**
- 5. Public Participation** – Frances Foulkes – Hon. Secretary – Liskeard Local Committee Cancer Research UK – (see Agenda Item 6).
- 6. Grant Application**. – 6.6.a. Liskeard Local Committee of Cancer Research UK – To hold the 56<sup>th</sup> Annual Exhibition & Sale of Art & Craft in March 2025 with set up commencing - 1<sup>st</sup> March Opening 4<sup>th</sup> March and last day of exhibition 9<sup>th</sup> March 2025. A grant request of £762 towards the £2,158 hire costs of the rooms and Public Hall.
- 7. Town Clerk's Update** – All on the agenda at the time of writing.
- 8. Committee Meetings – To Approve the Minutes:-**
  - a) To note the minutes and ratify the decisions of the Planning Committee held on 28<sup>th</sup> October 2024.
- 9. RFO Reports** – (for information – bank balances, Town Accelerator Funding, Local Government Pay Awards 2024/2025, VAT, internal controls)
- 10. Schedule of Payments**. – To review and approve the Schedule of Payments.
- 11. Budget Monitoring 2024/2025** – To receive and accept a draft budget report to 30 September 2024 for monitoring purposes.

- 12. Draft Budget & Precept Setting 2025-2026** – To consider the draft budgets from the committees and make recommendations.
- 13. Internal Audit Interim Report** – To consider and accept the report.
- 14. Defibrillators** – To consider adding an additional maintenance service of £40 per unit from Bleed Control UK to maintain new donated bleed control kits within defibrillators units.
- 15. Post Office – Possible Closure of Crown Post Offices** – To note the press reports of the review and possible closure of Crown Post Offices including the Liskeard branch. At the time of writing, no information was available on the Post Office website on the review process. The time-scales and Liskeard branch specific information would be of particular interest. To approve seeking further information and reporting back to the Town Council as the situation develops.
- 16. Member Representation on Outside Bodies (info in Clerk’s Report)** – To approve Councillor Simon Cassidy as the Town Councillor representative on the Looe - Liskeard Pub Watch scheme.
- 17. CCTV – Live Monitoring Hub Proposal at New County Hall – Update – Lease and Costings (attached a. Heads of Terms joint lease b. Costings including Lease related costs)** – a). To approve the participation of the Town Council in the joint lease arrangements of the Live Monitoring Hub at New County Hall, Truro. b). To note the willingness of the Live Monitoring contractor to use the 5 year contract period suggested by the Town Council and develop further with the contractor and the Police the Live Monitoring provision.
- 18. Cornwall Councillor Updates-**
- 19. Cornwall Council Planning Decisions** – as per addendum
- 20. Correspondence** – None at the time of writing.
- 21. Date of next Town Council Meeting** – 17<sup>th</sup> December 2024 at 7.30 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**

- 22. Liskeard Redevelopment Working Group – To note the minutes of the a). 15<sup>th</sup> October 2024 and b). 13<sup>th</sup> November 2024 meetings**

*Steve Vinson*  
Town Clerk