

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

23<sup>rd</sup> October 2024

**A MEETING of the TOWN COUNCIL will be held in the Mayor's Parlour at 7.30 pm on TUESDAY 29<sup>th</sup> OCTOBER 2024**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks**
- 4. Civility and Respect (attached)** – a). To reaffirm the Town Council's commitment to the Civility and Respect pledge and expect those outside the Town Council to do the same. b). To approve the drafting of a protocol outlining unacceptable behaviours and the responses and consider inclusion as a standing item to be read out at the beginning of the meeting and be published on the website and social media. That protocol to include dealing with "false narratives" which harm the good name of the Town Council. c). To seek legal advice on the possible steps including the use of an Injunction in relevant circumstances.
- 5. Town Clerk's Update (see attached a. Update b. Liskerrett Centre Public Right of Way c. Coodes Quote on Legal Advice)** – Following the resolution at the 24th September 2024 Town Council Minute 173/24 – 1). to seek an urgent meeting with the relevant Cornwall Council Portfolio Holder to discuss this issue and find a way forward including community consultation. 2). to investigate legal advice on whether the closure of the byway is legal and report back to the next meeting. a). To update on the Integrated Service Hub contract including the access. b). To be informed that the Liskerrett Centre has made an application to have the footpath added to the definitive map as a Public Right of Way. c). To receive the quote from Coodes on obtaining advice on whether the closure of the byway is legal.
- 6. To receive and approve the minutes of the 24<sup>th</sup> September 2024 Council meeting**
- 7. Public Participation** – Sascha Harper – Project Manager – The Wilding Tribe – (see Agenda Item 8). John Hesketh – Liskeard in Bloom – (see Agenda Item 16) – Dr Cheryl Bailey – Treasurer and Trustees – Liskerrett Centre (see Agenda Item 5.b.)

8. **Grant Application** – 8. **The Wilding Tribe** – To fund at a cost of £840 the purchase of a bell tent and small shed to support children and families in running sessions and events in woodland and indoor settings.
9. **Committee Meetings – To Approve the Minutes:-**
  - a) To note the minutes of the Facilities Committee held on 17<sup>th</sup> September 2024.
  - b) To note the minutes and ratify the decisions of the Planning Committee held on 30<sup>th</sup> September 2024.
10. **RFO Reports** – (for information – bank balances, Town Accelerator Funding, Local Government Pay Awards 2024/2025, budget setting, new preventative duties on employers).
11. **Schedule of Payments.** – To review and approve the Schedule of Payments.
12. **Budget Monitoring 2024/2025** – To receive and accept a budget report to 31<sup>st</sup> August 2024 for budget monitoring purposes.
13. **Aged Debtors** – To receive a report on aged debtors and agree any further action required.
14. **Civic Regalia Policy** – To approve the new Civic Regalia Policy.
15. **Annual Insurance Renewal** – To approve the annual insurance renewal.
16. **Liskeard in Bloom – Minute 125/24 - 6<sup>th</sup> August 2024 (attached)** – To receive and approve the revised agreement.
17. **Skateboard Park** – To approve the selection of the consultant recommended by the Skateboard Park Tender Award Panel.
18. **CCTV – Live Monitoring Hub at New County Hall – Update - Lease and Costings (attached a). Heads of Terms lease of the monitoring hub b). Options within the Quote of the Live Monitoring Hub Contractor c). Total Costs of CCTV Provision including maintenance and energy)** – To receive a). the Heads of Terms on the joint lease of the CCTV monitoring hub at County Hall b). The Options within the Live Monitoring Contractor Quote c). Updated Total costings of the CCTV provision. To include the figures in the draft budgets for next year, but noting that only one other town (Truro) has 7 day per week coverage as us and go back and discuss again with the Police their requirements to better inform the actual budget setting figure.
19. **Castle Park – Transfer of Ownership – from Cornwall Council to Liskeard Town Council (Minute 495/23)** - To note that the 1<sup>st</sup> November 2024 is the date of the transfer. To witness the Town Clerk affixing the Town Council seal and the signing by the Mayor and Chair of the Facilities Committee.
20. **Member Representation on Committees and Outside Bodies (attached)** – To approve the addition of Councillor Lori Reid to the Communications & Engagement Committee and Councillor Simon Cassidy to the Pub Watch scheme.

**21. Liskeard Central Ward – Councillor Elected (attached Declaration of the Result of a Poll)** – The Elections Office have informed us that Sylvia Berry was duly elected to fill the vacancy on the Town Council.

**22. Cornwall Councillor Updates** –

**23. Cornwall Council Planning Decisions** – as per addendum

**24. Correspondence** – 25<sup>th</sup> September 2024 – RB Hawken – apologies for behaviour 24<sup>th</sup> September 2024 Town Council. 15<sup>th</sup> October 2024 – Penzance Town Council – Devolution Statement.

**25. Date of next Town Council Meeting** – 26<sup>th</sup> November 2024 at 7.30 pm

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**

**26. Liskeard Redevelopment Working Group – To note the attached minutes of the 16<sup>th</sup> September 2024 meeting. The notes of the 15<sup>th</sup> October 2024 meeting were not available at the time of writing.**

**27. Police Report – Monitoring Officer Feedback – Society Of Local Council Clerks (SLCC) Feedback, Civility & Respect Charter – To receive an update and approve any actions arising.**

*Steve Vinson*  
Town Clerk