

# Liskeard Town Council

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Mr S Vinson  
Town Clerk  
3/5 West Street  
Liskeard  
PL14 6BW

19th March 2025

**A MEETING of the TOWN COUNCIL will be held in the  
EMILY HOBHOUSE ROOM at 7.30 pm on TUESDAY 25TH MARCH 2025**

The Mayor and the Mayor's Chaplain invite Members and others taking part in the meeting to join them in prayer after which:

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Members' interests Registerable and Non-Registerable**
- 3. Mayor's Remarks and Community Champion Award Presentation – Nicki Lyons MBE BSc (Hons) Team Leader - East Cornwall Search & Rescue**
- 4. To receive and approve the attached minutes of the 25<sup>th</sup> February 2025 Council and a). 10<sup>th</sup> March 2025 Annual Meeting**
- 5. Public Participation – Anthony Piper – Member of the Parochial Church Council at St Martin's Church (see agenda item 6.a.) - Andy Harwood (Secretary – LDSA) – see correspondence agenda item 21.**
- 6. Grant Applications. – a). St Martin's Church Hall - Externally mounted 24hr access Defibrillator – To request a grant of £1,230 to add to the Liskeard / Looe Rotary Club donation of £3,240 towards the £4,470 total cost to purchase a Defibrillator and weatherproof cabinet, internet communications and bleed control kit with support package. b). The Wilding Tribe – To fund at a cost of £840 the cost of the purchase of a bell-tent and a small shed to support children and families in running sessions and events in woodland and indoor settings.**
- 7. Town Clerk's Update – Items on the agenda.**
- 8. Committee Meetings – To Approve the Minutes:-**
  - a) To note the minutes and ratify the decisions of the Planning Committee held on 3<sup>rd</sup> March 2025.
  - b) To note the minutes of the Communication & Engagement Committee held on 13<sup>th</sup> March 2025.
- 9. RFO Reports – (for information – bank balances, internal controls, s106 contributions).**
- 10. Schedule of Payments - To review and approve the Schedule of Payments.**

11. **Financial Regulations – To approve the updated Financial Regulations to take account of The Procurement Act 2023 and The Procurement Regulation 2024, which came into force on 24 February 2025.**
12. **Treasury Management Strategy 2025/26 -** To review and approve the Treasury Management Strategy 2025/26.
13. **Deputy Mayor’s Chain – To consider options for the refurbishment of the Deputy Mayor’s Chain.**
14. **Liskeard Town Vision – To consider the draft text of the report.**
15. **Call For Sites - To approve submission of the suggested feedback from the planning consultation to the Cornwall Council Call for Sites.**
16. **Employee Handbook – To approve the updated Employee Handbook to take account of new**
17. **Liskeard Town Council – 5-Year Capital and Work Programme –** To assist in the application for grants, the delivery of the Town Council’s large capital and multi phased capital projects and the consideration of the Devolution Package to adopt a). the use of 5-year capital programme and b). seek external advice on the pay and gradings (last reviewed in 2016) to deliver the Capital and Work Programmes, that will achieve improvements in services and assets for the community of Liskeard.
18. **BT Phone Box Removal Consultation (attached) – To consider the notification that the remaining phone box is among 54 scheduled for closure.**
19. **Cornwall Councillor Updates-**
20. **Cornwall Council Planning Decisions** – as per addendum
21. **Correspondence – a.). 13<sup>th</sup> March 2025 – Liskeard & District Sports Association (LDSA). b). 15<sup>th</sup> March 2025 – Route 11 Bus Changes.**
22. **Date of next Town Council Meeting** – 15<sup>th</sup> April 2025 at 7.30 pm.  
  
**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section (2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the businesses to be discussed, the Press and Public be excluded from the meeting for the following item of business.**
23. **Liskeard Redevelopment Working Group – To note the minutes of the 25<sup>th</sup> February 2025 meeting.**

*Steve Vinson*  
Town Clerk