



	<ul style="list-style-type: none"> <li>• Switch On – The Mayor will introduce who is chosen to switch on the Christmas tree lights. Rachel will look at the Community Champion Award recipients for this with the aim being upbeat.</li> <li>• Amplification – Jacqui and David Martell have been speaking to Jamie Hedges at JAH regarding technical kit and liaising with Sally to make their kit work with any that would need to be obtained from Jamie. The speakers will be on rigging on a flat bed truck with ambient mics and roving mics.</li> <li>• Location plan – Jacqui will produce a plan ready for the next meeting showing areas for the less mobile/wheelchairs, food vendors and the speaker platform. She will also prepare a Risk Assessment for the event.</li> <li>• Diverse Events have been instructed for the road closure, they did a very good job last year. We are awaiting confirmation from St John Ambulance that they have volunteers and what their cost will be. Tracy suggested Mark Tucker as first aider who is trained. She will let Mandy have his details in case he's needed. More cover is needed than was provided last year.</li> <li>• Mobile food trucks – Dan at The Workshed has been speaking to food vendors. There is potential for them to be at the top of town and at the canopy, they would need electricity. Jacqui advised that there is power on both sides of The Parade. Mandy has already emailed local food businesses, Dan is happy to be the overall contact for food and drink.</li> <li>• Cafes opening in evening – the Cornish Pudding Company had advised they will be open on the evening and would have a stand at the canopy</li> <li>• Fundraising – St Petrocs will be invited to a future meeting.</li> </ul>	<p>RB</p> <p>JO</p> <p>TA</p> <p>DS</p>
3	<p><b>Other Christmas Activities and Events</b></p> <p>Tracy is awaiting details of other events happening. The Roustabouts will be asked to if they are available for the day as they went down well last year.</p> <p>Mike has a PRS licence which can be used by the Traders.</p> <p>Nadelik Lowen sign – Jacqui will let Dan know the dimensions of the sign. It is currently being repaired and rewired by Blachere. It could possibly be placed in one of the large windows at the Workshed or in the Cattle Market canopy.</p>	<p>TA</p> <p>MA</p> <p>JO / DS</p>
4	<p><b>Funding</b></p> <p>A FEAST grant application has been made to the Small Grants fund. Being earlier than last year it will help with planning events if the application is unsuccessful. The Town Council will also make applications to the Cornwall Councillors Community Chest funds. The initial budget for the main expenses of the road closure, first aid, artists and performers was in the region of £8,300.</p>	
5	<p><b>The Access Chain</b></p>	

	<p>The Access Chain from the Sensory Trust is being referred to to make the event as accessible as possible. The decision why someone would visit was discussed and the following items were discussed:</p> <ul style="list-style-type: none"> <li>• Represent a range of people in publicity</li> <li>• Publicising accessibility including toilets</li> <li>• Publicising parking</li> <li>• Talk to people who are partially sighted about what they need</li> <li>• Sensory breakout spaces at Library, Museum or Stuart House?</li> <li>• Space for wheelchairs etc - careful about where</li> <li>• Ask people to let us know accessibility needs</li> <li>• Signing songs? – ask primary schools</li> <li>• Clarify where buses will be stopping</li> </ul> <p>Jayne had offered to help produce an access document with information and photos for the Public Hall and Museum. The Library and Stuart House would also welcome this. It could be referred to by QR code for future events. Rachel will get in touch with Jayne.</p> <p>A survey monkey was suggested on social media to invite people to talk to us about what's needed to ensure accessibility.</p>	<p>JA</p> <p>RB</p>
<p><b>6</b></p>	<p><b>Next Meetings</b></p> <p>Tuesday 16<sup>th</sup> July, 1.30pm at the Liskerrett Centre</p> <p>Thursday 22<sup>nd</sup> August, 1.30pm at the Liskerrett Centre</p>	