

7. TOWN CLERK'S REPORT – COUNCIL - For Information – Update on resolutions from 30 January 2018 – None outstanding.

8. SPORTS PITCH AND RECREATION PROVISION WORKING PARTY – a). to approve the opening of “without prejudice” negotiations with the two landowners at the prospective Roundbury Park site. b). to approve the making of a planning application in support of the proposed Roundbury Park site.

8.1 Background – The 24th January 2017 Council meeting approved the establishment of a Sports Pitch and Recreation Provision Working Party. This includes representation from the Liskeard and District Sports Association, Liskeard School and Community College, the Liskeard Neighbourhood Plan, Cornwall Council as well as the Town Council. The Town Councillors being the Mayor, Councillor Hawken as the Town Council representative on the Liskeard and District Sports Association and Councillor Goldsworthy as the Chair of the Facilities Committee. The brief is to progress the achievement of a sports pitch and recreation provision on the site identified as ALT15 and in the Neighbourhood Plan as Roundbury Park.

The 26th September 2017 Finance & General Purposes Committee approved the appointment of John Blake of Jefferys, to act as the Council's valuer and to negotiate land acquisitions associated with Section 106 funded projects.

8.2 Budget – The intention is that the capital works would be funded as much as possible via external grants and the use of appropriate Section 106 developer contributions. Currently, identified Section 106 sums from Persimmon is £326,310. In addition, the Willton Homes development at Tencreek Farm, has been identified as the contributor of £189,446 of Section 106 funding.

The Finance & General Purposes Committee holds the 2018/2019 revenue budget of £1,000 to support costs such as fees, as are needed to progress the next steps in working up the project. This is the budget line to which the costs approved by this report would be allocated.

8.3 Next Steps – The 16th February 2018 meeting of the Sports Pitch and Recreation Provision Working Party believed that sufficient progress has been made to recommend to the Town Council that it:

RECOMMENDATIONS: a). to approve the opening of “without prejudice” negotiations with the two landowners at the prospective Roundbury Park site. b). to approve the making of a planning application in support of the proposed Roundbury Park site.

9. SAFEGUARDING POLICY – a). That the Council adopt the attached Safeguarding policy. b). That Erin Beswetherick be confirmed as the Designated Safeguarding Officer (D.S.O.).

Background – following appropriate research and consultation, the Facilities Manager and the Administration Assistant (Facilities) have drafted a Safeguarding policy. To ensure the Town Council meets with the requirements of policy it is recommended that Erin Beswetherick, is formally identified and confirmed as the Town Council’s Designated Safeguarding Officer (D.S.O.). The staff member has expressed a willingness to take on this role and from her training and research, I would suggest that she is the most appropriate candidate.

Note – Cornwall Council require as a condition of the Westbourne Gardens Management Agreement, that the Town Council has in place such a safeguarding policy.

RECOMMENDATIONS: a). That the Council adopt the attached Safeguarding Policy. b). That Erin Beswetherick be confirmed as the Designated Safeguarding Officer (D.S.O.).

10. PLANNING COMMITTEE – SUBSTITUTE COUNCILLOR - to confirm Councillor Julian Smith as a substitute for the Planning Committee.

Background – The Planning Committee is a statutory consultee of the Planning Authority Cornwall Council. The Committee receives planning and listed buildings applications to consider as part of the time sensitive process. Usually, the Planning Committee is the smallest in terms of the number of Councillors willing to serve on the Committee. There are occasions, such as short notice sickness, when the Support Services Manager needs to contact Councillors to confirm attendance to ensure that the meeting is quorate.

The Council’s Standing Order’s 5.d.v. provides Council with the ability to appointment a Councillor to serve as a substitute on a Committee should this prove necessary. Note – this is a substitute for the Committee and not a named individual on the Committee. Councillor Julian Smith has indicated a willingness to serve as a reserve Councillor for the Planning Committee.

RECOMMENDATION: That the Council confirms Councillor Julian Smith as a substitute Councillor for the Planning Committee.

11. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2018/2019 CIVIC YEAR

To report the receipt of nominations, and if necessary hold an election, for the Mayor and Deputy Mayor.

Background – at the time of writing, the closing date for the receipt of nominations had not closed. Consequently, further advice might need to be given at the meeting.

As of 21st February 2018, one nomination for Mayor and two nominations for Deputy Mayor have been received. A secret ballot will be held for Deputy Mayor. If only one nomination for the Mayor in the 2018/2019 civic year is received, it would be helpful to be confirmed by a vote at Council in any case.

Approved timetable –

23rd February 2018 – noon closing date for receipt of nomination forms

27th February 2018 Council meeting – inform Council of receipt of nomination forms and hold any necessary votes.

16th May 2018 – Mayor Choosing – formal end of 2017/2018 Mayoral year and commencement of 2018/2019.

RECOMMENDATION: That Council votes according to the receipt of nomination forms.

12. DEVOLUTION INITIAL PROPOSAL FORM – to consider and approve for re-submission.

Background – the general views emerging from the Devolution discussion on 30th January 2018, were relayed to Cornwall Council. The response received is:

“The Liskeard devolution will be a significant piece of work and should score well on the new scoring matrix.

Therefore, the IPF needs to be correct at this stage so that I can submit Liskeard TC’s to the Strategic Devolution Group.

Can you have a look at the existing IPF and decide what needs to be added/deleted etc. then shall we meet to discuss and agree the final version. This of course can be amended as we go through the process but it is best to be as accurate as possible to start with.”

Revised Initial Proposal Form (IPF) – the original Initial Proposal Form (IPF) was drafted by the Town Council in the autumn of 2016 and submitted 3rd January 2017. Since then there have been a number of developments. These have included property and project developments and not least a change of some Councillors. The attached IPF has been revised with development highlighted in red (and underlined and in bold for paper printed copies). There have been six developments:

1. Cattle Market Development Proposal – return of operation control to Cornwall Council – bid to DCLG funding for workspace provision.
2. Eastern Avenue – private sector land to the Town Council – footpath project.
3. Maudlin Farm – Cornwall Council land purchase – development options appraisal – eventual land transfer of some land to the Town Council.
4. Silvanus Jenkin Avenue – play area transferred to Cornwall Council from developer
5. Stanley Maggs Way – play area transferred to Cornwall Council from developer.
6. Sports Pitch and Recreation Provision Project – Roundbury Park sports pitches, running track, green gym, play area, car parking, changing rooms and café project.

In addition, to these Devolution related items there are also other significant projects, with which the Town Council is involved, some of the more notable next year of which are:

- Public Hall Refurbishment Project. – significant investment in upgrading the facilities.
- Employment Land and Agri Hub project. – to assist in progressing a 25 acre employment land and site provision scheme with the creation of 500 jobs.
- Liskeard Together. – joint partnership project bid to the Department of Communities and Local Government. If approved, the project would last for three years. The Town Council contribution is 3.3% of the £907,636

RECOMMENDATION: That revised Initial Proposal Form as attached is considered and approved for re-submission to Cornwall Council.

13. SINGLE USE PLASTICS - to consider the adoption of the proposal that “Liskeard Town Council will promote, advocate and support the town in becoming a single use plastic free environment – working within Facilities and the proposed environmental working party”.

Background – the impact of the use and disposal of single use plastics on the environment is currently much in public focus. Cornwall Council adopted a single use plastic free by 2020 resolution on 21st February 2018:

“Cornwall Council will, wherever possible, phase out the use of all single use cups, lids, plastic bottles, plastic-lined cardboard, and any other single use plastics from the entire Cornwall Council Estate by 2020. In addition, Cornwall Council urges all businesses with which we work, through procurement avenues and other networks, to promote the banning of similar products in their business environments.”

The Town Council may wish to consider the adoption of the same resolution or another single use plastics resolution such as that outlined below.

RECOMMENDATION: to consider the adoption of the proposal that “Liskeard Town Council will promote, advocate and support the town in becoming a single use plastic free environment – working within Facilities and the proposed environmental working party”.

14. PAYMENTS SCHEDULE – to receive and approve the payments schedule.

RECOMMENDATION: That the Payments Schedule is approved.