**Community Fair – 5th April 2025**

**Rota**

***Open to public 10am – 1pm***

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| **Overall main point of contact during whole event (8am – 1.30pm):**  **Councillor ……………………………………………** |

Opening the event: Christina

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| **Meet and Greet at Main Entrance and Hall Entrance for public** | Main Entrance | Hall Entrance |
| 8.30am – 10.00am |  |  |
| 10.00am – 11.30am |  |  |
| 11.30am –1.00pm |  |  |

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| **Mayor’s Raffle and**  **Town Council** |  |  |  |
| 9.30am – 11.00am |  |  |  |
| 11.00am – 1.00pm |  |  |  |

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| **Floating** | Help out where busy/ provide cover for breaks |
| 9.30am – 11.00am |  |
| 11.00am – 1.00pm |  |

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| **Cleaning Up** |  |  |
| 1.00pm – 2.00pm |  |  |

Apologies: