

Liskeard Town Council

AT A MEETING of the **COMMUNICATIONS AND ENGAGEMENT COMMITTEE** held in the Mayor's Parlour at the Public Hall **on Thursday 14 November 2024 at 7.30 p.m.** there were present:

Committee: Councillors Nick Craker (in the Chair), Tracy Adams, David Braithwaite, Rachel Brooks and Lori Reid

Deputy Town Clerk – Yvette Hayward

Members of the Public: Lin Moore

239 / 24 Apologies

Simon Cassidy, Naomi Taylor and Christina Whitty

240 / 24 Declarations of Interests, Registerable and Non-Registerable

None

241 / 24 Minutes of Meeting Held on Thursday 12 September 2024

Councillor Brooks proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** that the minutes of the meeting held on 12 September 2024 were adopted as correct.

242 / 24 Public Participation

None

243 / 24 DEPUTY TOWN CLERK'S UPDATE - Report on items from 12 September 2024 committee meeting not already on the agenda – for information

Noted

244 / 24 MUSEUM REPORT

- a) **To receive a report from the Museum Manager** – The committee were pleased to hear that the grant application to support conservation of the John Rapson collection had been successful.
- b) **To approve the Forward Plan** – The committee were pleased to see the museum providing a valuable resource and attraction in Liskeard, which is moving forward with a great vision. It was noted the first two years of the Plan are ambitious and have a heavy workload although this has been driven by the timescales of the funding secured. Councillor Craker proposed, Councillor Reid seconded, and the Committee **RESOLVED** to approve the Forward Plan
- c) **To confirm attendance at the Museum Accreditation training** – Councillors Berry and Whitty had confirmed attendance. The slides will be circulated for those that couldn't make it.

245 / 24 TOURIST INFORMATION CENTRE (TIC) – To receive a report from the TIC Manager

Noted - Vicky and Claire were thanked for all their work on the Christmas publicity and social media plan.

246 / 24 BUDGET MONITORING 2024/25 - To receive and accept a budget report to 30 September 2024

Noted

247 / 24 DRAFT BUDGET SETTING 2025/26 - To draft a budget for 2025/26 to be recommended to Council

Councillor Reid proposed, Councillor Braithwaite seconded, and the Committee **RESOLVED** to **RECOMMEND** to Council a net budget of £102,555.

248 / 24 EVENTS

a) Nadelik Lyskerrys (30 November 2024) – to receive the notes from the planning meetings on 17 September and 15 October 2024, and a verbal update from the 12 November meeting

The focus this year was on accessibility using the Access Chain. Finding volunteer stewards had been more challenging this year, but the local running groups have stepped in to help. A survey will be undertaken after the event to collect feedback to inform next year's planning. Councillors were asked to help distribute the leaflets.

The committee thanked Councillor Brooks for all her work in coordinating the many strands which come together to make the whole event.

b) Annual Town Meeting & Community Champion Awards (suggested date Monday 10 March 2025) – to confirm the date and arrangements for Community Champion Awards

The date was confirmed. Everybody was asked to start thinking about people to nominate for Community Champion Awards. Councillors Craker, Adams, Braithwaite, Cassidy, Reid and Whitty would be involved in assessing the nominations.

c) Community Fair (suggested date Saturday 5 April 2025) - to confirm the date and set up a working group

The date was confirmed. Councillors Craker, Braithwaite and Whitty would form a group to work on the organisation.

Advertising for the events was raised and it was agreed to place an item on the agenda for the next meeting on Town Notice Boards and carry out an audit of those in the town and who owns them.

d) Looe Valleys Festival (April 2025) – to consider how the Town Council could take part and support this.

The Community Fair and Beating the Bounds (subject to confirming the date) could be included. In addition, the Council could support other groups in the town who were organising events, such as providing a venue where needed.

e) Beating the Bounds – to suggest possible dates for consideration with Treworkey Manor

The proposed dates were agreed with a preference of 27 April 2025 if this was suitable for Treworkey Manor.

f) Mayor Choosing (suggested date Monday 2 June 2025) - to confirm the date

The date was confirmed.

249 / 24 TOWN VISION STEERING GROUP - To appoint a consultant to undertake works on the project as recommended by the Town Vision Tender Scoring panel

Councillor Craker proposed, Councillor Brooks seconded, and the Committee **RESOLVED** to appoint the recommended consultant Hemingway Design at a cost of £9,660 plus VAT to complete the works.

250 / 24 YOUTH COUNCIL - To discuss plans for 2025

The item was deferred to the next meeting because Councillor Taylor was unable to attend.

251 / 24 CORRESPONDENCE

None

252 / 24 DATE OF THE NEXT MEETING

The next meeting of the Communications and Engagement Committee will be on Thursday 9 January 2025 at 7.30pm.

DRAFT