

AT A MEETING of the **FACILITIES COMMITTEE** held on 17 September 2024 at 7.30pm there were present:

Councillors David Braithwaite (Chair), Ian Goldsworthy (Deputy Chair), Christina Whitty (Mayor), Kerry Cassidy, Jane Pascoe, Lori Reid, Tracy Adams, Richard Dorling.

In attendance – Jacqui Orange

Members of the public – Penny Wheeler (plot holder), Derek Turner (plot holder), Chris Munson (Studio Winter Architects), Lin Moore (Liskeard Traders Association).

The Chair opened the meeting and advised those present of house-keeping matters.

151/24 APOLOGIES – Councillor Simon Cassidy.

152/24 DECLARATIONS OF MEMBERS INTERESTS REGISTRABLE AND NON-REGISTRABLE – None.

153/24 MINUTES OF THE PREVIOUS MEETING – Councillor Reid proposed, Councillor Pascoe seconded, and the Committee APPROVED the minutes of the Facilities Committee held on 16 July 2024. Councillor Braithwaite thanked the Facilities Team for their contribution to the Taste of Ukraine event.

154/24 PUBLIC PARTICPATION – The Mayor, Councillor Whitty awarded the Best Newcomer cup to Penny Wheeler and the Best Plot to Derek Turner. The Mayor was accompanied on her visit to the allotments by judges Owen and Jean Hoskin. The judges looked and the quality and variety of produce as well as the dedication of the individual plot holders. Councillor Pascoe proposed, Councillor Adams seconded, and the Committee agreed to extend a formal vote of thanks to Owen and Jean Hoskin.

155/24 MEMBERS ROOM & MAYORS PARLOUR – Chris Munson provided a brief overview of the contract to refurbish the Members Room and Mayors Parlour. The project has been delivered to a high standard, on-time and on budget. The Facilities Manager will write to the contractor on behalf of the Committee to offer their thanks.

156/24 FACILITIES MANAGERS REPORT – The Committee noted the report. Councillor Pascoe will investigate the removal of the damaged bench at Lanchard Lane by Cornwall Council and whether a replacement bench can be provided.

157/24 BUDGET MONITORING REPORT – The Committee noted the report.

158/24 LEGIONELLA – The risk assessment report has been completed and there are several actions required by the Town Council to bring their systems up to standard. Councillor Pascoe proposed, Councillor Reid seconded, and the Committee APPROVED the recommendation that the Facilities Manager is appointed the ‘responsible person’ and the Facilities admin. Assistant as her deputy.

159/24 LISKEARD IN BLOOM – Councillor Reid proposed, Councillor Dorling seconded, and the Committee APPROVED the recommendation that up to £1,500.00 from the 2024/25 salaries budget is used to meet the cost of employing a seasonal waterer not recoverable from Liskeard in Bloom or Liskeard Traders Association.

The Committee noted that a meeting will be held with Liskeard in Bloom to agree to the arrangements for the town's floral displays in 2025/26. The aim of the agreement is to safeguard the interests of both the Town Council and Liskeard in Bloom going forward.

160/24 PUBLIC HALL BOOKINGS & INCOME – The Committee noted the report.

161/24 AUDIO EQUIPMENT – The item was deferred to Full Council on 24 September 2024 pending VAT advice from the RFO on the purchase of new equipment for the Public Hall.

162/24 GUILDHALL PROJECT – The Committee noted the update on the Guildhall project (Good Growth Cornwall and Isles of Scilly Shared Prosperity Fund Community Capacity Fund) and the application to the Cornwall Council Town Centre Revitalisation Fund Town Delivery Fund.

163/24 SKATEPARK PROJECT – The Committee noted the update on the skatepark project. The deadline for the receipt of design and build tenders is 30 September 2024. The CIL application for funding towards the delivery of the skatepark project has been submitted.

164/24 GOLITHA RISE – Councillor Goldsworthy proposed that the Town Council approach the developer with a view to them upgrading the informal footpath to an adoptable standard that meets the necessary requirements of Cornwall Council and request that they provide an updated RoSPA report on the condition of the play equipment in the park before proceeding with the transfer. Councillor Pascoe seconded and the Committee APPROVED the proposal.

165/24 DEVOLUTION – The Committee noted the update on the devolution of Castle Park. The final documents are being prepared for signing. The Facilities Manager is seeking revised quotes for grass-cutting, tree maintenance and waste management. Cornwall Council have been asked to provide updated information regarding the tree safety inspection and the RoSPA report on play equipment.

166/24 DATE OF NEXT FACILITIES COMMITTEE MEETING – 19 November 2024 at 7.30pm.