

Liskeard Town Council

AT A MEETING of the **TOWN COUNCIL** held in the Emily Hobhouse Room on Tuesday 25 June 2024 at 7.30 p.m. there were included:

The Mayor – Councillor Christina Whitty – in the chair

Councillors – Tracy Adams, David Braithwaite, Kerry Cassidy, Ian Goldsworthy, Annetee Lee-Julian, Jane Pascoe, Lori Reid and Naomi Taylor.

Mayor’s Chaplain – Reverend Kevin Grant.

Town Clerk – Steve Vinson

Members of the Public – Bob Hollingdale – Chair of Trustees Stuart House Arts & Heritage Centre - (see agenda item 6.a), Kathryn Skerrett – Fundraiser and Team Leader Read Easy Cornwall (see agenda item 6.b.), Nic Early – Artistic Director / Founder – Caradon Youth Theatre (see agenda item 6.c.), Lin Moore (Chair of the Liskeard Traders Association and local business owner), Pip Harris – (Liskeard Armed Forces Veterans Breakfast Club) and Sean Barbery (Annette Lee-Julian’s companion).

The Mayor’s Chaplain Reverend Kevin Grant asked for those present to join him in prayer for the recently departed Margerat Jackson Honoured Burgess and her family. The Chaplain asked for all of those who recently departed to be remembered in our prayers and led the Council and members of the public in the Lord’s Prayer.

040 / 24 **APOLOGIES** – Councillors Deputy Mayor Julian Smith, Rachel Brooks, Simon Cassidy, Nick Craker, Richard Dorling and Tony Powell.

041/ 24 **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – Councillor Naomi Taylor – volunteer treasurer Read Easy Cornwall - agenda item 6b and Councillor David Braithwaite – supporter – Caradon Youth Theatre agenda item 6c.

042 / 24 **MAYOR’S REMARKS** – The Mayor reflected that it was sad to hear of the death of Margaret Jackson a well-respected Honoured Burgess of the town. The Mayor reported that she had attended the following:

- 6th June 2024 - Beacon Lighting – St Martins Church tower – D-Day 80th Anniversary – The Mayor had lit the beacon and read a prayer as part of the commemoration of the 80th Anniversary. The Mayor particularly thanked Councillor Ian Goldsworthy for providing and organizing the gas supply and making the Beacon operate.
- 9th June 2024 - Drumhead Service - The Mayor and Councillors had attended the Royal British Legion organized service on the Parade outside of Webbs House. The event was particularly well supported by groups and organizations and the towns people to commemorate the 80th Anniversary of D-Day.
- 12th June 2024 – St Austell Mayor Choosing – The Mayor had attended and it was well supported by other Mayors.
- 13th June 2024 – The Mayor held a Teams meeting with Bogdan Kelichavyi, Mayor of Kopychyntsi in Ukraine and Councillor Simon Cassidy. This was both an opportunity to make introductions and confirm that Councillor Simon Cassidy would be the “Envoy” for Twinning links with Kopychyntsi.

- 13th June 2024 – Visited Councillor Julian Smith, at his home where the declaration of the acceptance of the office of Deputy Mayor was made and the book signed. 014/24
- 23rd June 2024 – The Mayor attended the Civic Service for City of Truro.
- 24th June 2024 – The Mayor judged the Lions Pavement Artist competition and the crowning of the Carnival Queen.

043 / 24 **TO RECEIVE AND ADOPT THE MINUTES OF THE A). 22ND MAY 2024 MAYOR CHOOSING 28TH MAY 2024 COUNCIL MEETING** – Subject to the addition, Councillor Braithwaite proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **ADOPT** the minutes of the 22nd May 2024 Mayor Choosing meeting. Councillor Braithwaite proposed, Councillor Reid seconded and the Council **RESOLVED** to **ADOPT** the minutes of the 28th May 2024 Council meeting.

044 / 24 **PUBLIC PARTICIPATION** – **Bob Hollingdale (Chair of Trustees – Stuart House Arts & Heritage Centre)** spoke to agenda item 6.a. and an additional Income & Expenditure 2021/2022/2023 Summary Sheet which was circulated. For information and in answer to some specific questions made the following points:

- Subscriptions and Donations – these had reduced – it was noted that the average age of the participants was such that they were reducing in number over time.
- Promotions would include: on the radio, posters, social media and the website etc.
- Schools including primary schools over a significant catchment area had been and will be approached.

Kathryn Skerrett – Fundraiser and Team Leader – Read Easy Cornwall – spoke to agenda item 6.b. The following points were made or arose from discussions:

- Venues used in Liskeard – Library, Adult Education, Scout Hut and the Liskerrett Centre.
- Organisations referring people to the programme included: Job Centre Plus, Adult Education, the Library and the Liskerrett Centre – people were also self-referring.
- Cornwall Council - Community Chest – Councillor budget - it might well be a good project for one of the Cornwall Councillors Community Chest budget.

Nic Early – Artistic Director / Founder – Caradon Youth Theatre – spoke to agenda item 6c. The following points were made some in response to questions:

- Tickets – a number were being provided at a reduced cost – with some of the schools having an allocation of free tickets.
- Cost of the Venue – this period of time covered setting up, rehearsals and performances.
- An afternoon performance would help for those who could not make the evening performances due to work or study.

045 / 24 **GRANT APPLICATIONS** – **6a Stuart House Arts & Heritage Centre** – Councillor Reid proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** to **APPROVE** a grant of £500 to mount a major exhibition on “The Cornish Saints” 31st July – 31st August 2024.

6b Read Easy Cornwall – Councillor Adams proposed, Councillor Reid seconded and the Council **RESOLVED** to **APPROVE** a grant of £221.15 to support the rollout of the Read Easy Cornwall in Liskeard. **6.c Caradon Youth Theatre** – Councillor K Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to **APPROVE** a grant of £500 towards the cost of staging of Disney’s “Beauty and the Beast” in the Public Hall.

046 / 24 **TOWN CLERKS UPDATE** – All covered on the written agenda.

047 / 24 **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:**

- a. Councillor Braithwaite proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee held on 21st May 2024.
- b. Councillor Taylor proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee meeting held on 3rd June 2024.

048 / 24 **RFO REPORTS – (FOR INFORMATION - BANK BALANCES, EXTERNAL AUDIT, VAT ADVICE, IT UPDATE)** – Noted.

049 / 24 **SCHEDULE OF PAYMENTS** – On item 58 Brothers Cleaning SW – Public Toilets Cleaning was this holiday cover? Councillor Taylor proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** the schedule of payments.

050 / 24 **BUDGET MONITORING 2024/2025** – Councillor Taylor proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to accept the budget monitoring report.

051 / 24 **AGED DEBTORS** – The Mayor proposed, Councillor Reid seconded and the Council **RESOLVED** to note the report and take any necessary action.

052 / 24 **BANK MANDATES** – Councillor K Cassidy proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** and confirm the existing bank mandates for the HSBC and Lloyds Bank accounts as per financial regulation 6.1.

053 / 24 **DIRECT DEBITS** – Councillor Goldsworthy proposed, Councillor Reid seconded and the Council **RESOLVED** to **APPROVE** the use of variable direct debit mandates for the suppliers listed.

054 / 24 **INTERNAL CONTROLS** – Councillor Goldsworthy proposed, Councillor Pascoe seconded and the Council **RESOLVED** to **AGREE** that that Councillor Richard Dorling review payroll reports half yearly, as per financial regulation 11.6.

055 / 24 **EMPLOYEE HANDBANK** – It was noted that to make the Council compliant with the latest changes to legislation, Councillor Taylor proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to **ADOPT** the updated Employee Handbook incorporating legislation changes to flexible working, paternity leave and carer's leave.

056 / 24 **SAFEGUARDING POLICY** – Councillor Reid proposed, Councillor Lee-Julian seconded and the Council **ADOPTED** the updated Safeguarding Policy.

057 / 24 **CCTV – JOINT LIVE MONITORING HUB PROPOSAL** – The information supplied, to date by Cornwall Council (and its and our contractor) was considered and the implications including benefits and risks were discussed. Councillor Goldsworthy proposed, Councillor Braithwaite seconded and the Council **RESOLVED** to **APPROVE** the principle of joint working to provide a more cost effective live monitoring hub involving the 7 Town Council subject to negotiations on possible fixed term arrangements at New County Hall.

058 / 24 **CORNWALL COUNCILLOR UPDATES – Cornwall Councillor Jane Pascoe reported:**

“The SE Cornwall CAP meeting has been rescheduled for 9th July at 6.00pm and the venue is the China Fleet Club Saltash. I apologise for any inconvenience the postponement has caused which was due to items on the Agenda that would be sensitive during the election period.

The decision by the Constitution and Governance committee at Cornwall Council to not allow questions to the Parish Council representative and objectors at a Planning Committee when an application has been called in for consideration was not fair and balanced and would not allow clarification on some points. The divisional Councillors objected to the original decision, and it was reconsidered on Tuesday. The decision has now been reverted and questions for clarification can be allowed. I believe that the local knowledge the Parish Council have is important to any planning considerations.

On behalf of the 29 parishes in the CAP, I attended a working group meeting to discuss how the CAP would wish work with officers on the review of the Cornwall Local Plan. It was considered that possibly the representative from each Parish has a Planning interest and an understanding of Planning Policies and place.

I am keeping a close eye on the promised review in June regarding the decision to not accept Household DIY Waste at Connon Bridge HWRC. The consequences of that decision had seen an increase in fly-tipping and I intend to make strong representation that the facility will accept DIY Household Waste.

I was delighted to accommodate the First Liskeard Scouts for a camping weekend on the farm at the end of last month. 39 scouts/ beavers and their Scout leaders had a busy weekend. They walked to St Keyne Station to travel by train to Looe and had a long walk through the Kiliminorth woods. I understand they all slept extremely well.

During the past month I have reported many potholes and substandard road surfaces around the area, dealt with many issues important to our residents.

On Friday I shall be Chairing the Taxi Forum meeting at County Hall. This takes place with representatives from the Trade covering all the zones in Cornwall. We discuss a variety of issues with officers to ensure the safety of the travelling public.

The portfolio holder for transport has agreed that all Cornwall Council car parks will be free to users on small business Saturday which this year will be Saturday 7th December. The announcement has been made early to assist the Towns and organisations to arrange their events”.

059 / 24 **CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

060 / 24 **CORRESPONDENCE** – None.

061 / 24 **DATE OF NEXT MEETING** – 30th July 2024 at 7.30 pm Council.

062 / 24 Councillor Taylor proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to go into **PART II**

PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

23. Appraisals and Salaries – To note completion of staff appraisals and the staff salary and spinal points and hours contracted.

24. Liskeard Redevelopment Working Group – To note the minutes of the 14th May 2024 meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

063 / 24 Councillor Taylor proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to adopt the resolution made in **PARTII** namely,

23. Appraisals and Salaries – To note completion of staff appraisals and the staff salary and spinal points and hours contracted.

