

## **Liskeard Town Council - draft**

**AT A MEETING** of the **TOWN COUNCIL** held in the Emily Hobhouse Room on Tuesday 6 August 2024 at 7.30 p.m. there were included:

The Mayor – Councillor Christina Whitty – in the chair  
Councillors – Tracy Adams, Rachel Brooks, Kerry Cassidy, Simon Cassidy, Nick Craker, Ian Goldsworthy, Annette Lee-Julian, Jane Pascoe, Lori Reid and Naomi Taylor.  
Town Clerk – Steve Vinson

Members of the Public – Phil Jones – Senior Portfolio Surveyor, Cornwall Council - (see agenda item 7), Stuart Houghton – Treasurer – Liskeard Ploughman’s Festival (see agenda item 6.a.), Sandra Haynes – Group Leader – Power Runs Cornwall – Run Together Group (see agenda item 6.b.), Lin Moore (Chair of the Liskeard Traders Association and local business owner), Zoe A’ Lee and Ella – (Liskeard Looe RFC Coach and player), Cheryl Bailey – Treasurer – Liskerrett, Carmen Hunt – Chair – Liskerrett, Sally Hawken – Manager – Liskerrett, Henry Kilgour – Resident, Betsy Bragger – Jackie Long and Terry Long – residents – Ian Statham – resident – Christine Lacey – resident and Liskerrett User – Pauline MacPherson – Liskerrett user - Angela Rose – Liskerrett user – Neil Turner – Liskerrett user – Steve Carroll – Liskerrett user – Maggie Winter – Liskerrett user – Amanda Rees-Murray – Liskerrett user – Susan Quinlan – Thorn Terrace resident – Bruce Hawken – Site Users – Margaret Hawken – “Switch Up” Liskerrett user – Gerry Hillman (also representing Lois Taylor) – Dance Centered CiC Liskerrett tenant – Patricia Wynne – Liskerrett user - Judy Luker – Liskerrett user – Joe Barr – Breathers Group – Liskerrett user and Sean Barbery (Annette Lee-Julian’s companion).

111 / 24      **APOLOGIES** – Councillors David Braithwaite and Tony Powell.

112/ 24      **DECLARATIONS OF MEMBERS’ INTERESTS REGISTERABLE AND NON-REGISTERABLE** – Councillor Jane Pascoe – volunteer Liskeard in Bloom - agenda item 15.

113 / 24      **MAYOR’S REMARKS** – The Mayor reported that she had attended the following:

- 29<sup>th</sup> June 2024 – Carnival – the Mayor and the Lions President Lisa Ince led the Furry Dance around the Workshed. Later in the day assisted with judging the Carnival entrants and then took part in the parade.
- 4<sup>th</sup> July 2024 – Trelawney Plate Presentation - The Mayor attended the event in Pelynt which was also attended by the Lord Lieutenant for Cornwall Edward Bolitho.
- 8<sup>th</sup> July 2024 – Active Plus Course – The Mayor presented certificates to those who had completed the course.
- 9<sup>th</sup> July 2024 – South East Cornwall Community Area Partnership - The Mayor attended the meeting at the China Fleet Club in which Cornwall Councillor Jane Pascoe was re-elected Chair.
- 10<sup>th</sup> July 2024 – Liskeard in Bloom – Joined Councillors Jane Pascoe and Simon Cassidy and members of the Liskeard in Bloom team to walk with the visiting judges for the Town Judging.
- 11<sup>th</sup> July 2024 – Moor To Sea - The Mayor, RFO and Brian Oldham went by train to the Looe to attend the event and went on a 5 mile walk through the woods along a length of the trail route.

28/24

- 13<sup>th</sup> July 2024 – Liskeard Show – the Mayor attended the show and thanked all the Councillors who had helped with the Town Council stand.
- 14<sup>th</sup> July 2024 – Torpoint Civic Service – the Mayor attended the event.
- 16<sup>th</sup> July 2024 – Lostwithiel Mayor Choosing – the Mayor attended the Mayor Choosing.
- 20<sup>th</sup> July 2024 – Pensilva Carnival – attended the event which was very busy despite being wet.
- 30<sup>th</sup> July 2024 – late Councillor Julian Smith’s Funeral and Farewell Service – sadly attended along with most other Councillors the funeral and service.
- 4<sup>th</sup> August 2024 – Wadebridge Civic Service - The Mayor attended the service.

114 / 24      **TO RECEIVE AND ADOPT THE MINUTES OF THE 25<sup>TH</sup> JUNE 2024 COUNCIL MEETING**

– Councillor Reid proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to **ADOPT** the minutes of the 25<sup>th</sup> June 2024 Council meeting.

115 / 24      **PUBLIC PARTICIPATION** – Zoe A’ Lee and Ella - (Liskeard / Looe Girls Rugby coach and player)

- thanked the Town Council for the financial help in attending the 31/05/24 – 02/06/24 rugby exchange visit with our twin town of Quimperle in France. This was extremely well received by the French rugby and civic party, especially when Ella spoke in French at the reception. There was an exchange of gifts and Zoe and Ella brought a gift from the Mayor of Quimperle to our new Mayor Councillor Christina Whitty. This being “Painting and pictures of Quimperle 1850-1950”.

Stuart Houghton – Treasurer – Liskeard Ploughman’s Festival – spoke to agenda item 6.a. He confirmed that the fund raising had gone much better than the position indicated in the application written in June. The shortfall was now £1,500. The event was weather dependent.

Sandra Haynes – Group Leader – Power Runs Cornwall – Run Together Group - spoke to agenda item 6b. Thanked the Town Council for its previous support and said that the increase in the numbers of participating people would have positive health benefits and should this element of project be grant supported it would help carry the Town Council’s logo as an indication of its support for community groups.

John Hesketh – Liskeard in Bloom – Volunteer – spoke to agenda item 15. The initiative has been a success for a number of years combining the volunteers time and the support of the Town Council. There were a number of options outlined in the paper at agenda item 15 and he recommended Option 6 to Councillors.

Town Clerk - indicated that a site meeting had been held on the previous day. 5<sup>th</sup> August with Cornwall Council, the Liskerrett Centre and the Town Council to discuss the issues raised by members of the public including the Liskerrett Centre.

Cheryl Bailey – Treasurer – Liskerrett Centre – spoke of the impact of the construction project on the operational use of the Liskerrett Centre by members of the public, the NHS funded activities and tenants. This was not just the loss of pedestrian access to the ramp, but also the loss of car parking spaces near to the Varley Lane which were essential given the age of and in some instances medical condition of the those attending the Liskerrett Centre. Varley Lane is already a poor access to use and there are already car parking issues. The Liskerrett Centre will be severely impacted financially and the Liskerrett Centre is seeking Town Council support in lobbying Cornwall Council to achieve access via the ramp and the allocation of parking spaces in the cattle market car park along-side Varley Lane for Liskerrett Centre users.

A number of members of the public agreed with all of the points made by Cheryl Bailey – Treasurer - Liskerrett Centre. There were some additional points made including:

Thorn Terrace / Varley Lane – residents would need to retain car access and parking if the pedestrianization of the Dean Steet end of Varley Lane was carried out as an option.      29/24

Consultation – whilst, some of the residents had received correspondence with notice of the works, others of the more tucked away homes had not received advanced notice.

Breathers Group – within certain groups of users there is a range of capabilities and issues which needs to be taken into consideration when planning for those groups.

Former ATS / Coronation Centre – if these buildings were knocked down this would create a lot of additional on-site car parking.

Risk Assessment – was any undertaken which might have given an early indication of the issues.

116 / 24      **GRANT APPLICATIONS – 6a Liskeard Ploughman’s Festival** – Councillor K Cassidy proposed, Councillor Lee-Julian seconded and the Council **RESOLVED** to **APPROVE** a grant of £1,500 to the “free to enter” Ploughman’s live music event 17<sup>th</sup> August 2024.

**6b Power Runs Cornwall – Run Together Group** – Councillor Craker proposed, Councillor S Cassidy seconded and the Council **RESOLVED** to **APPROVE** a grant of £400 to part fund the cost of increasing the number of participants in this health and wellbeing community group with Liskeard Town Council logo’s on the windbreaker jackets.

117 / 24      **CORNWALL COUNCIL – INTEGRATED SERVICES HUB – CONSTRUCTION**

**PROGRAMME – CATTLE MARKET – VARLEY LANE ACCESS UPDATE** – A plan of the site including the current construction works layout and the possible access solutions including the ramp and Varley Lane pedestrianization was put on the projector and copies distributed to the members of the public and the Councillors.

Phil Jones – Senior Portfolio Surveyor, Cornwall Council spoke to the plan and the issues raised by the members of the public during the earlier 4. Public Participation section of the Town Council and the list of 13 e-mails received by the Town Clerk and forwarded to Cornwall Council under the 21. Correspondence section of the agenda.

Phil Jones – Senior Portfolio Surveyor, Cornwall Council confirmed that finding of a solution was a live and evolving process. An access across the back and side of the site and across the ramp with or without a partial pedestrian access (allowing residents vehicle access) looks achievable and is actively being worked on. As he does not represent the Car Parking operational side of Cornwall Council, he was not able to confirm the situation with the allocation of car parking spaces to the Liskerrett Centre. He also observed that the demolition of the former ATS / Coronation Centre does not feature in the current Integrated Services Hub contract. The improvement of the current ramp access was not part of the Integrated Services Hub contract. There was a need for a more general public realm project in which the non-compliant ramp could be included.

In addition, to the practical considerations relating to the achievement of a workable solution to meet the requirements of the public, there some procedural questions which the Cornwall Council officer would not be able to answer at the meeting these were:

1 Does Cornwall Council have a policy on engaging with residents when developments may impact them and making changes in response to feedback? Was it followed in this case?

2 The Liskeard Neighbourhood Plan has a policy which states that:

‘proposals for the development of the Cattle Market must .... maintain and improve the permeability of pedestrian routes through/across the site’

30/24

including retaining ‘connectivity to the existing Liskerrett Centre.’. A small reference to this was included in the application for planning permission. How was this requirement included in the plans for the integrated services hub and the specifications for the contractor?

3 At what stage was the plan to close off access discussed with Cornwall Councillors, including at the Liskeard Redevelopment Working Group? Did you report the strong objection to the plan from the Liskerrett Centre? What was the response from Cornwall Councillors?

Following consideration of the prospective route across the car park and over the ramp and the points made by the members of the public in written and through comments made at the meeting. Councillor Brooks proposed, Councillor Goldsworthy seconded and the Council **RESOLVED** in response to concerns from residents Liskeard Town Council makes representations to Cornwall Council to enable safe walking routes which maximise access through the Cattle Market car park and Varley Lane, and suitable parking, especially for people with disabilities, during the construction of the Integrated Services Hub and to ensure improved access following the completion of the build.

118 / 24 **COMMITTEE MEETINGS – TO APPROVE THE MINUTES:**

- a. Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 1st July 2024.
- b. Councillor Craker proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to note the minutes of the Communications & Engagement Committee meeting held on 11<sup>th</sup> July 2024.
- c. Councillor Goldsworthy proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes of the Facilities Committee meeting held on the 16<sup>th</sup> July 2024.
- d. Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to note the minutes and ratify the decisions of the Planning Committee held on 29<sup>th</sup> July 2024.

119 / 24 **RFO REPORTS – (FOR INFORMATION - BANK BALANCES)** – Noted.

120 / 24 **SCHEDULE OF PAYMENTS** – Councillor Craker proposed, Councillor S Cassidy seconded and the Council **RESOLVED** to **APPROVE** the schedule of payments.

121 / 24 **BUDGET MONITORING 2024/2025** – Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to accept the budget monitoring report.

122 / 24 **HSBC MONEY MARKET DEPOSIT** – Councillor Reid proposed, Councillor S Cassidy seconded and the Council **RESOLVED** to repay the HSBC Money market deposit to the current account upon maturity and transfer surplus funds to the Cornwall Council deposit.

123 / 24 **PAYMENT OF SUPPORT TO KOPYCHYNTSI FOR “LISKEARD UNLOCKED” JOINT ACTIVITIES** – Following consideration and noting that the Responsible Financial Officer was hoping to receive further advice on how the payment could be made Councillor Taylor proposed, Councillor Craker seconded and the Council **RESOLVED** to support the principle of paying for the joint working and **APPROVE** payment on the basis of emerging advice.

31/24

124 / 24 **TOWN CENTRE REVITALISATION FUND** – Following consideration, Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to **APPROVE** the submission of an application to the Town Accelerator Fund for £12,500 for a “Town Vision”.

125 / 24 **LISKEARD IN BLOOM** – Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to defer for the Vice Chair and Chair of Facilities Committee in conjunction with the Responsible Financial Officer and the Facilities Manager to consider before being brought back to the Facilities Committee.

126 / 24 **NOTICE OF VACANCY** – It was noted that the “Notice of Vacancy” had been received and commences 6<sup>th</sup> August 2024.

127 / 24 **DEPUTY MAYOR** – Councillor S Cassidy proposed, Councillor Reid seconded and the Council **APPROVED** the timetable for seeking interest in filling the role of Deputy Mayor for the remainder of the 2024/2025 civic year.

128 / 24 **CORNWALL COUNCIL – TOWN DELIVERY FUND – GUILDHALL – 1<sup>ST</sup> FLOOR – SCAFFOLD AND DEMOULD TREAT THE CEILING, WALLS AND WINDOWS – EXTERIOR GUTTER CLEARANCE AND JOINT CHECKING AND PLATE PATCHING** – Councillor Goldsworthy proposed, Councillor S Cassidy seconded and the Council **RESOLVED** to **APPROVE** the submission of an application for £15,000 to the Cornwall Council Shaping Places Town Delivery Fund.

129 / 24 **CORNWALL COUNCILLOR UPDATES – Cornwall Councillor Jane Pascoe reported:**  
On the 9th July I was re-elected as the Chair of the Cornwall Council SE Cornwall Community Area Partnership at a meeting in Saltash. The SE Cornwall CAP represents 29 Parishes Liskeard is well represented by your Chairman, the Mayor at the meetings. It is a platform to share ideas, raise important issues that impact on the Parishes in SE Cornwall . If you have any concerns, you wish to raise please advise your Parish Council.

I was pleased that Liskeard has been granted £235,000 from the Strategic Community Infrastructure Levy (CIL) Fund towards progressing the projects for expansion to the Rosedean GP Surgery and a bus interchange in the Cattle Market site. The CIL Fund is from developers across Cornwall and allocated to projects to deliver local infrastructure.

Liskeard Show on the 13th July was a great success with many people visiting the Town Council stand and Safer Liskeard team were also very busy .The Liskeard Show provides an excellent platform for our farmers in SE Cornwall and beyond to showcase their quality livestock and produce. I enjoyed meeting so many people at the Show including farmers from my division. It is with great sadness that we learn of the sudden passing of the vice-chairman’s wife Kath Dymond. My thoughts and prayers are with Phil and their family at this difficult time. She will be hugely missed by so many of her family, friends, and colleagues.

I will continue to ask for the household DIY Waste to be resumed at Connon Bridge HWRC. I have been in many meetings and discussions with officers regarding the closure of the access to Varley Lane due construction work in the Cattle Market, I also attended a public meeting at Liskerret and the Town Forum, where officers gave a presentation.

I have listened carefully to the concerns of the residents and the visitors to Liskerret and passed on their comments to the appropriate officers at Cornwall Council. I wish to record my thanks to these officers, who arranged for representatives from Liskerret to visit the construction site and discuss an alternative pathway around the site. Cornwall Council Car Parks have agreed that permit holders in the Cattle Market can park in any other car park, during the construction period.

The Leader of Cornwall Council, Cllr Linda Taylor made a visit to Liskeard on Friday, Cllr Craker and I were pleased to show her around the town. First stop was the Skate Park at Rapsons and she was very supportive of the need to upgrade it. We do not have an adequate quota of Public Open Space in the town and this facility is an important space, used by our young residents. We went on to the Food Bank where we met the volunteers who work tirelessly advising and helping many families. We talked about the Winter fuel payments ceasing and how this would impact on or vulnerable elderly residents They offered to assist anyone who needed help to apply for pensions credits. The final visit on her whistle stop tour after visiting the cattle market site was the Library where she learnt about the forthcoming summer holiday activities that are being provided.

The summer months are a busy time for many organisations. I wish to thank all the volunteers who provide us with the great events to make family memories. I was especially pleased to be invited to judge some classes at the Lions Carnival early in July and it was rewarding for them to see many people lining the streets.

– **Cornwall Councillor Nick Craker reported:**

1. Ten creek planning application by Wain Homes had been approved last week. We were waiting to see the final copy of the S106 legal agreement that would be relevant to Liskeard.
2. News that Cornwall Airport Newquay was being sold is incorrect. The Council are looking to work with a partner to help manage the large site more efficiently.

130 / 24      **CORNWALL COUNCIL PLANNING DECISIONS** – Noted.

131 / 24      **CORRESPONDENCE** – The e-mail's received from members of the public, community groups and residents including the Liskerrett Centre trustees were reinforced by comments made in the "Public Participation" part of the Council meeting and considered and helped to frame the resolution arrived at agenda item 7. Cornwall Council – Integrated Services Hub – Construction Programme – Varley Lane Access.

Certificate of Appreciation – Liskeard Town Council – 15<sup>th</sup> July 2024 – Cllr S Cassidy presented the Town Council with a Certificate of Appreciation from the Ukrainian Hub in Warsaw for the work we did to act as a collection point for Cornwall and Devon Sending Love to Ukraine.

Ukraine Flag – Cllr S Cassidy presented the Mayor and Town Council the flag of Ukraine which was presented to him during his Mayoral visit to Kopychyntsi in April 2024. Cllr Cassidy had paid for the flag to be framed and has donated it to the people of Liskeard as a lasting reminder of the relationship between Liskeard and Kopychyntsi.

132 / 24      **DATE OF NEXT MEETING** – 24<sup>th</sup> September 2024 at 7.30 pm Council.

33/24

133 / 24 Councillor S Cassidy proposed, Councillor K Cassidy seconded and the Council **RESOLVED** to go into **PART II**

**PART II - PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public be excluded from the meeting for the following items of Business:

23. **Unit 3 – The Guildhall** – To note the surrender of the lease by the current occupant (who is continuing in business) and consider the attached applications from the prospective tenants –

24. **Liskeard Redevelopment Working Group** – To note the minutes of the 10<sup>th</sup> July 2024 meeting.

25. **Telephone Contract** – To agree a provider for the new contract -

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (admission to meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, the Press and Public were readmitted to the meeting.

134 / 24 Councillor S Cassidy proposed, Councillor Reid seconded and the Council **RESOLVED** to adopt the resolution made in **PARTII** namely,

23. **Unit 3 – The Guildhall** – To note the surrender of the lease and confirm that Unit 3 be offered to the business applying as Tenant A.

24. **Liskeard Redevelopment Working Group** – Noted

25. **Telephone Contract** – A 5 year contract with Concorde using the current handsets was agreed.